

The Indian Pharmaceutical Association - Maharashtra State Branch's **BOMBAY COLLEGE OF PHARMACY**

(Autonomous-Maharashtra State Government Aided Institute)

Kalina, Santacruz (East), Mumbai - 400 098. India. Tel: +91(022) 2667 0871 / 2667 1027 / 2667 0816 E-mail: office@bcp.edu.in/office.bcpindia@gmail.com, Web: www.bcp.edu.in

Vision : To be a leader in Pharmacy Education, Pharmacy Training and Research in Pharmaceutical Sciences Mission: To educate and train students in the knowledge and practice of pharmaceutical sciences

To contribute to improvement of health of the society through education programs

To contribute to improvement of health of the society through research programs

Minutes of the IQAC meeting of Bombay College of Pharmacy vide No. IM/001/2020 held on Friday, 28th August,2020 online on ZOOM platform.

Following were present for the meeting:

Dr Sivaprasad	President IPA-MSB
Dr KrishanpriyaMohanraj	I/C Principal
Dr Ujwala Shinde	IQAC coordinator& HOD Pharmaceutics
Dr Premlata Ambre	HOD Pharmaceutical Chemistry
Dr Vaishali Shirsat	HOD Pharmaceutical Analysis
Dr Alka Mukne	HOD Pharmacognosy
Dr Vaishali Dixit	HOD Pharmacology
Dr Krishna Iyer	Prof. Pharmaceutical Chemistry

Following Member was granted leave of absence for the above meeting

Dr EvansCoutinho

Agenda Points	Recommendations/Action taken
The Meeting was started with	th welcoming all the members
Status of revision of Vision and Mission statement after autonomy	Dr Vaishali Shirsat informed that while revising the vision mission statement Global statement is required to be added in the statement. All the members expressed that opinion of alumni and other stakeholders during revision should be considered. It was decided to frame rough draft vision mission statement by internal stakeholders and then floated among alumni and other stakeholders for their inputs. Dr Alka Muknesaid that to frame rough draft internal committee should be constituted. Dr Krishnapriya informed to inputs from Dr Parizad, BCP alumni in framing rough draft. Dr Vaishali Shirsat will draft the letter of revise statement and will take other stakeholders inputs.
Planning of academic calendar and audit	Dr Vaishali Dixit presented proposed academic calendar for the year 2020-2021. The academic calendar was discussed in the meeting. Due to pandemic COVID situations there is an uncertainty in academic planning. Hence in academic calendar activities were mentioned and wherever possible dates are mentioned. Dr Vaishali Shirsat informed that academic audit involves internal and external audit. Dr Vaishali Shirsat and Dr Dipti Gatne will do the internal academic audit once the college reopens after lockdown. External experts will be identified and called external academic audit. Dr Alka Mukne indicated for administrative audit experts from institutes (IIT/SP registrar/ ICT-OSD/ administration technical institute) should be identified and called. Dr KrishanpriyaMohanraj was also in agreement. Regarding the on line UG practicals, Dr lyer suggested considering COVID situation the soft copy submission of journals should not be made compulsory and all members
Wir Ait	agreed with the suggestion.
All	Here yelling yelling and (aut of India)

Approved by AICTE, PCI, UGC, DTE, Permanent affiliation to University of Mumbai and Recognized by DSIR as SIRO (Govt. of India) Accreditated by National Board of Accreditation for UG Program for the Academic Years 2017-18 to 2021-22 i.e. up to 30.06.2022

- 🔺 National Institutional Ranking Framework India Ranking 6th in 2016, 15th in 2017, 8th in 2018, 24th in 2019
- ▶ Best Industry Linked Pharmacy Institution (Established Degree) 1st in 2013 & 2014, Mentor in 2015 & 2st in 2019

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Pharmaceutics labs. She further emphasized the aseptic area is integral infrastructura facility. Dr KrishnapriyaMohanraj also agreed. With respect to 100 intake for the academic year 2020-2021, the infrastructure facilitie are adequate however she informed that for next academic year 3 more labs ar required. She informed that with respect 100 intake 2 ad-hoc faculties one is pharmaceutics and one in pharmacology department will be recruited for whice advertisement will be done first year admissions. Dr Premlata Ambre informed the committee that with the view Dr Coutinho retiring is Jan 2021 and one vacant faculty position in the department the exiting faculties and overburden and steps should be taken to fill the vacant positions. Dr Vaishali Shirsat informed that nonteaching faculty should be sent for facult development programme organized for administrative training. Dr Sivaprasad Sir suggesting BCP should organized such programme which would he BCP nonteaching faculty. Dr Premlata Ambre requested Sivaprasad Sir for the meeting with management discuss about NAAC criteria and support required. Dr Alka Mukne said PCI emphasizes on upliftment digital infrastructure which is als	Planning of Webinar/Guest Lecture and Faculty Development Programme	It was decided that Guest lecture is continued activity and it is planned as per availability of Guest. Dr Ujwala Shinde informed that Pharmaceutics Department planned Webinar on applications of QbD design in the month of September 2020.
Frank in the standard process.	Any Other Matter	With respect to 100 intake for the academic year 2020-2021, the infrastructure facilities are adequate however she informed that for next academic year 3 more labs are required. She informed that with respect 100 intake 2 ad-hoc faculties one in pharmaceutics and one in pharmacology department will be recruited for which advertisement will be done first year admissions. Dr Premlata Ambre informed the committee that with the view Dr Coutinho retiring in Jan 2021 and one vacant faculty position in the department the exiting faculties and overburden and steps should be taken to fill the vacant positions. Dr Vaishali Shirsat informed that nonteaching faculty should be sent for faculty development programme organized for administrative training. Dr Sivaprasad Sir suggesting BCP should organized such programme which would help BCP nonteaching faculty. Dr Premlata Ambre requested Sivaprasad Sir for the meeting with management to

Meeting concluded with vote of thanks

Dr. N Sivaprasad President IPA-MSB

Dr. Premlata Ambre **HOD-Pharmaceutical Chemistry**

Dr. Vaishali Dixit **HOD Pharmacology**

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Dr. Krishnapirya Mohanraj I/c Principal

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Dr. Vaishali Shirsat **HOD Pharmaceutical Analysis**

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Dr. Krishna lyer **Prof. Pharmaceutical Chemistry**

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Dr. Ujwala Shinde IQAC Co-ordinator

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